



SELWYN COLLEGE

COLLEGE ALCOHOL POLICY

Residents must ensure they are familiar with the College Alcohol Policy before arriving at Selwyn to ensure there are no misunderstandings:

- **Under no circumstances are alcoholic spirits or liqueurs to be held in student rooms.** Any spirits found will be confiscated and disposed of. Please note that all students present at a gathering where spirits are found will be deemed jointly responsible and disciplinary procedures can be expected to follow.
- No consumption of alcohol is permitted in the common areas such as hallways, bathrooms, Cats Common Room, the Shed or the quad without the prior permission of the Warden and Senior Tutor. Residents and guests are also not permitted to move around the College with open bottles or cans of alcohol. These will be taken of the students if seen by staff.
- Drinking alcohol is not permitted at public events where Selwyn College is formally represented - e.g. Cameron Shield events.
- Specific drinking events or games where the drinking of alcohol is the prime focus of the gathering are not permitted on College premises. This includes the use of drinking apparatus, such as yard glasses and drinking bongs. Students who organise such events away from the College are infringing the University's Code of Student Conduct and put themselves at risk of exclusion from the University.
- **Students are not permitted to be intoxicated and disorderly on College premises.** Students who become intoxicated and whose behaviour demonstrates a lack of care and respect for their fellow students and/or for Welfare Team members or the Night Porter can expect to face disciplinary action. This may include community service and a personal ban from consuming any alcohol on College premises. Students who repeatedly offend are likely to be suspended or expelled from the College.
- Guests and visitors to the College are also expected to abide by the alcohol regulations. Residents are responsible for their guests at all times. Visitors are not permitted to bring alcoholic drinks into the College.
- An alcohol ban is put in place before the examination period in an endeavour to provide a quiet and settled environment that is conducive to study. This is usually two weeks prior to exams. Alcohol bans may also be introduced at other sensitive times.
- Functions involving the use of alcohol may be arranged in consultation with the Warden. The

following rules apply to student functions:

- *Permission must be sought from the Warden at least 10 days in advance of the function.*
- *The quantity of alcohol to be made available for the function is to be agreed upon with the Warden.*



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- *A list of non-Selwyn residents who will be attending the function must be submitted to the Warden in advance.*
- *A starting and finishing time must be agreed upon with the Warden.*
- *Food must be provided, and serving arrangements negotiated with the Food Service Manager.*
- ***An appropriate quantity of non-alcoholic drinks and water must be made available.***
- *Cleaning up arrangements must also be decided upon with the Warden.*
- *Responsible behaviour is expected at all times. Residents deemed by the welfare team member on duty to be intoxicated may be disciplined.*

Social Gatherings

Any gathering of four or more students in a residential room constitutes a social gathering and will require the prior approval from the Warden or Welfare Team. Only one social gathering will be permitted per floor.

Care and consideration for fellow residents is paramount at all times in terms of:

- behaviour
- noise
- disruption; and
- the disposal of litter.

Students entertaining people in their room are expected to bear in mind the principles of the Selwyn College Statute, host responsibilities and the University of Otago Code of Student Conduct.

Students hosting a social gathering are responsible for the behaviour of their guests. Hosting a social gathering requires the host to exercise leadership abilities. Students who demonstrate that they have not yet developed these abilities will not be entrusted with hosting further social gatherings.

All social gatherings are to end at 9.00 pm from Monday to Wednesday and at 9.30 pm Thursday to Saturday. It is the host's responsibility to ensure that their guests leave promptly and quietly.

No social gatherings are permitted on Sundays.

Formalities

- students are to go to high table after dinner and ask the Welfare Staff on duty for permission to host an SG
- This may or may not be granted
- The student will then be given a host responsibility form which they are to abide by
- Welfare Team will then note in the SG note-book the room number, floor and host name.



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Disposal of Alcohol Form

The College Alcohol Policy states:

“Under no circumstances are alcoholic spirits to be held in student rooms. Any spirits found will be confiscated and disposed of. Discipline procedures can be expected to follow”.

Student from whom spirits were confiscated: _____

Date and Time: _____

Type and Quantity: _____

Notes/Comments (if needed):

Disposed of By (staff member name): _____

Signature: _____

Date: _____

Witnessed By (staff member name): _____

Signature: _____

Date: _____